

# JARIUS AUGUSTA PAGE

719 South East Street, Raleigh NC, 27601 | 919-522-5196 | [Jariuspage@outlook.com](mailto:Jariuspage@outlook.com) | [www.Jariuspage.com](http://www.Jariuspage.com)

## HIGHER EDUCATION PROFESSIONAL & BUSINESS OWNER

Performance-driven, multi-faceted higher education professional and business owner with a proven track record of increasing student enrollment and retention in the division of Enrollment Management

### DEMONSTRATED ACHIEVEMENTS

- ✓ Increase freshman enrollment in 2016 by 40 percent and increased transfer enrollment by 15 percent.
- ✓ Helped create a technology plan for SACS response, for university accreditation.
- ✓ Helped establish an early college program by advocating for institution.

### CORE COMPETENCIES

✓ Data Analysis and Reporting	✓ Critical Thinking & Strategic Planning	✓ Customer Service
✓ Software & Microsoft Office	✓ Leadership & Team Building	✓ Management & Enrollment
✓ Career Advising	✓ Scholarship and Grant Exploration	✓ Counseling & Advising

### PROFESSIONAL EXPERIENCE

JOHNSON C. SMITH UNIVERSITY | Charlotte, NC

2020 - PRESENT

#### Financial Aid Advisor/Counselor

- Counseled and advised prospective students and parents who are applying for Financial Aid.
- Maintained compliance with state and federal regulations as they pertain to student financial assistance.
- Participated in on-campus workshops designated to for financial literacy.
- Assisted satisfactory academic progress program to maintain academic excellence within regulatory constraints.
- Packaged and awarded prospective and current students.
- Provided in-person, telephone and, e-mail counseling; interacted with students, parents and university community in a professional and timely manner, exhibiting superior customer service standards.
- Articulated timelines to students and parents and explain how financial aid programs coordinate.
- Assisted students and families with completing the FAFSA and other aid-related requirements.
- Consulted with various offices (Admissions, Registration, Student Accounts, Student Life) and external agencies (lenders, guarantee agencies, federal student aid processors) to resolve related eligibility, processing, certification, and payment issues.
- Received and reviewed documents for accuracy and completeness.
- Attended training opportunities on a regular basis to develop and maintain knowledge of financial aid process and regulations.
- Reviewed and performed verification on incoming and returning students.
- Reviewed, and resolved C-codes from incoming ISIRS.

#### Work-Study Coordinator

2023 - PRESENT

- Reviewed and Awarded students who are eligible for Federal Work-Study.
- Coordinated with the Career Center to post on-campus Work-Study Positions through HandShake, application.
- Collaborated with Human Resources to manage payroll for Federal Work-Study Program.
- Communicated with Campus Community regarding deadlines, and Work-Study schedules.
- Conducted supervisor/student orientation outlining and detailing Federal Work-Study Policies and Procedures.

SAINT AUGUSTINE'S UNIVERSITY | Raleigh, NC

2019 – 2020

#### TRIO Educational Talent Search Program Coordinator

- Recruited and identified secondary school students eligible for ETS services and determine and provide services as needed.
- Carried out direct outreach activities at secondary schools, community-based organizations, community meetings, and other appropriate settings.
- Developed and coordinated support services such as tutoring and skills workshops for participants.
- Provided direct vocational, career and academic advising to persons seeking post-secondary education including the use of technology and other data resources

LIVINGSTONE COLLEGE | Salisbury, NC

2018 – 2019

#### Assistant Director of Office of Admissions

- Coordinated efforts to recruit, enroll, and advise new and returning students as well as maintain a strong presence within the community to help grow enrollment.
- Worked directly with department director and institutional department heads to formulate strategies to attract and engage prospect students.
- Set target goals for the academic year to pursue domestic and international students.

SAINT AUGUSTINE'S UNIVERSITY | Raleigh, NC

2016 – 2018

#### Enrollment Specialist for Office of Admissions

- Initiated strategic recruitment plan to pursue new prospective students and correlate efforts to attract students to the university.
- Helped create an enrollment and management plan to help maintain school's accreditation and set future recruitment goals for the institution.
- Guided and educated students and parents through the admissions, financial aid and enrollment process.

NORTH CAROLINA GENERAL ASSEMBLY | Raleigh, NC

2013 -2014

#### House of Representatives, Legislative Assistant

- Helped provide support to legislators and their staff in several broad areas - administration, research and analysis, public relations and communication.
- Served as a personal assistant to the legislator, handling travel and scheduling, and as office operations manager.

- Monitored legislation, tracked issues specific to the legislator's district, attended meetings and hearings and perform other information-gathering duties.

**SAINT AUGUSTINE'S UNIVERSITY** | Raleigh, NC

2011 - 2014

**Residential Hall Assistant & Coordinator**

- Responded to crisis situations quickly to maintain calm and immediately determine level of assistance needed.
- Conducted building check, to check compliance and safety issues, including unlocked windows, propped open doors and smoke detectors.
- Enforced university and residence hall rules and regulations.
- Organized and directed regular floor meetings with residents.

**EDUCATION**

**B.B.A BUSINESS ADMINISTRATION**

12/2015

Saint Augustine's University, Raleigh NC

**LEADERSHIP POSITIONS**

Vice President of Young Alumni Council 2016-2019

Secretary of Central Citizen Advisory Council 2017- 2018

Community Advocate for Democracy NC, Common Cause NC, and Organizing for Action NC 2012 – 2014

**REFERENCES**

**Dr. Gaddis Falcon**

Former Interim President of Saint Augustine's University  
 Former Interim President of Shaw University  
 Former Vice President of Enrollment Management (SAU)

**Dr. Christopher J. Withers**

Enrollment Consultant  
 Former Director of Admissions for (ESU)  
 Former Director of Admissions for (SAU)  
 Former Assistant Director of Admissions for (CU)

**Dr. Regional Towns**

Early College Liaison  
 Former Director of First Year Experience  
 Former Director of Academic Advising

**Dr. Ronald Brown**

Former Vice President of Enrollment Management  
 Former Professor at Shaw University

**Rep. Elmer Floyd**

NC Legislator and State Representative

**SKILLS**

**Other Professional Skills**

- Strategic Planning
- Product Development
- Marketing & Communications
- Social Networking
- Community Outreach
- Teaching/Training

**Technology Skills / Certifications**

- PowerFAIDS
- Jenzabar
- CAMS Enterprise
- Microsoft Office
- Zoom
- Canva
- CapCut
- YouCut
- InShot